



BOARD

Schedule of Business 2018/19

BUSINESS TOPIC	20 June 2018	27 Sept 2018	18 Dec 2018	28 Mar 2019
OPENING BUSINESS				
Chair's Report	✓	✓	✓	✓
Chief Executive Report	✓	✓	✓	✓
Executive Advisor Social Work Report	✓	✓	✓	✓
STRATEGY AND POLICY				
Approval of Care Inspectorate Strategies on a rolling/as required basis <ul style="list-style-type: none"> • Financial Strategy • Customer Service Strategy • Legal Services Strategy • ICT Strategy • Intelligence Strategy • Shared Services Strategy • Information Governance Strategy • Communications Strategy 				
Approval of Corporate Plan			✓	
Approval of Scrutiny and Improvement Plan				✓
Approval of Budget and Indicative Budget				✓
Strategic Risk Register	✓			
Approval of Risk Appetite and Risk Policy	✓			
Annual Review of Procurement Strategy				
Policy/Parliamentary Tracker and Timetable (email briefings in advance of Board meetings)				

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Work and Policy Direction off UK Regulators (email briefings in advance of Board meetings)				
Scottish Government Programme for Government			✓	
MONITORING AND GOVERNANCE				
Budget Monitoring		✓	✓	
Monitoring our Performance Quarterly Report	✓	✓	✓	✓
Review of Committee Structure and changes to RoP&SoD	✓			
Minute of Audit Committee	✓	✓	✓	✓
Minute of Resources Committee	✓			
Complaints Activity Quarterly Report	✓	✓	✓	✓
Annual Report and Accounts		✓		
Health and Safety Annual Report		✓		
Combined ISA260 Report		✓		
Equality Duty Reporting – Annual Progress Report	✓			
Annual Review of the Care Inspectorate’s Financial Regulations			✓	
Information Governance Update Report	✓			
Best Value Report 2017/18 (to May 2018 Resources Committee – thereafter to 1 st Quarter meeting of Board)				
Annual Accounts 2017/18 Progress Report (to May 2018 Resources Committee – thereafter to 1 st Quarter meeting of Board)				
Procurement Update and Performance Report		✓		
Quality & Strategy; Audit; Resources Committees’ Annual Reports to the Board		✓		
OPERATIONAL				
Programme Board Update Report (Business Transformation)	✓	✓	✓	✓
Approval of Pay Remit for submission to Scottish Government				✓
People Management Policies Monitoring Report (to May 2018 Resources Committee – thereafter to each Board meeting)		✓	✓	✓
Board and Committee Schedule 2019/20		✓		
Update on Significant Organisational Restructures (when required)				

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Estates Update <i>(when required)</i>				
Approval of Compensation Payments <i>(when required)</i>				
STANDING ITEMS				
Identification of Risk	✓	✓	✓	✓
Schedule of Board Business	✓	✓	✓	✓